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**EXCELLENCE COMMERCIAL PROPERTY &  
FACILITIES MANAGEMENT GROUP LIMITED**

**卓越商企服務集團有限公司**

*(Incorporated in the Cayman Islands with limited liability)*

**(Stock Code: 6989)**

**BOOK CLOSURE PERIOD AND RECORD DATE**

Reference is made to the announcement (the “**Announcement**”) of Excellence Commercial Property & Facilities Management Group Limited (the “**Company**”) dated 25 August 2025. Unless the context requires otherwise, capitalised terms used herein shall have same meanings as those defined in the Announcement.

The board (the “**Board**”) of the directors of the Company (the “**Directors**”) hereby announces that the Company proposes to convene and hold the EGM on Wednesday, 31 December 2025. For the purpose of determining the entitlement of the Company’s shareholders (the “**Shareholders**”) to attend and vote at the EGM, the register of members of the Company will be closed from Wednesday, 24 December 2025 to Wednesday, 31 December 2025, both days inclusive, during which period no transfer of shares of the Company will be registered. The record date for determining the Shareholders’ entitlement to attend and vote at the EGM is Wednesday, 31 December 2025. In order to qualify for the Shareholders’ entitlement to attend and vote at the EGM, all transfer documents accompanied by the relevant share certificates must be lodged with the Company’s Hong Kong branch share registrar, Computershare Hong Kong Investor Services Limited, at Shops 1712–1716, 17th Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong for registration not later than 4:30 p.m. on Tuesday, 23 December 2025.

A notice convening the EGM will be published by the Company in due course.

By Order of the Board  
**Excellence Commercial Property &  
Facilities Management Group Limited**  
**Li Xiaoping**  
*Chairman*

Hong Kong, 9 December 2025

*As at the date of this announcement, the executive directors of the Company are Mr. Li Xiaoping and Mr. Yang Zhidong; the non-executive directors of the Company are Ms. Guo Ying and Mr. Wang Yinhu; and the independent non-executive directors of the Company are Professor Cui Haitao, Mr. Kam Chi Sing and Ms. Liu Xiaolan.*