



Excellence

EXCELLENCE COMMERCIAL PROPERTY & FACILITIES MANAGEMENT GROUP LIMITED

卓越商企服務集團有限公司

(Incorporated in the Cayman Islands with limited liability)

(Stock Code: 6989)

**FORM OF PROXY FOR
THE EXTRAORDINARY GENERAL MEETING
TO BE HELD ON TUESDAY, 22 NOVEMBER 2022
(OR ANY ADJOURNMENT THEREOF)**

I/We, ^(Note 1) _____

of _____

being the registered holder(s) of ^(Note 2) _____ shares of HK\$0.01 each in the capital of Excellence Commercial Property & Facilities Management Group Limited (the "Company"), **HEREBY APPOINT** the chairman of the meeting ^(Note 3) or _____

of _____ as my/our proxy to attend the Extraordinary General Meeting (or at any adjournment thereof) of the Company to be held at Greater Bay Area Room, 38A Floor, Tower 4, Excellence Century Center, Fuhua Third Road, Futian District, Shenzhen, Guangdong Province, PRC on Tuesday, 22 November 2022 at 10 a.m. for the purposes of considering and, if thought fit, passing, with or without amendments, the following resolutions as set out in the notice convening the said meeting and at such meeting (or at any adjournment thereof) to vote for me/us and in my/our name(s) in respect of the said resolutions as indicated below, or, if no such indication is given, as my/our proxy thinks fit.

ORDINARY RESOLUTIONS		FOR ^(Notes 4)	AGAINST ^(Notes 4)	ABSTAIN ^(Notes 4)
1.	<p>THAT</p> <p>(a) the 2022 Supplemental Master Property Management Services Agreement (the "2022 Supplemental Master Property Management Services Agreement") dated 22 July 2022 entered into between the Company and Mr. Li Wa in relation to the New Annual Caps (a copy of which has been produced to the EGM marked "A" and initialed by the chairman of the EGM for identification purpose) be and is hereby confirmed and approved;</p> <p>(b) the new annual caps for FY2022 and FY2023 under the 2022 Supplemental Master Property Management Services Agreement be and are hereby confirmed and approved;</p> <p>(c) the directors of the Company be and are hereby authorised to execute such other documents, do all other acts and things and take such action as they may consider necessary, desirable or expedient to implement and/or give effect to or otherwise in connection with the 2022 Supplemental Master Property Management Services Agreement and any or all the matters contemplated under the 2022 Supplemental Master Property Management Services Agreement.</p>			
2.	<p>THAT</p> <p>(a) the 2022 Supplemental Master Supply and Installation Agreement (the "2022 Supplemental Master Supply and Installation Agreement") dated 22 July 2022 entered into between the Company and Mr. Li Wa in relation to the New Annual Caps (a copy of which has been produced to the EGM marked "B" and initialled by the chairman of the EGM for identification purpose) be and is hereby confirmed and approved;</p> <p>(b) the new annual caps for FY2022 and FY2023 under the 2022 Supplemental Master Supply and Installation Agreement be and are hereby confirmed and approved;</p> <p>(c) the directors of the Company be and are hereby authorised to execute such other documents, do all other acts and things and take such action as they may consider necessary, desirable or expedient to implement and/or give effect to or otherwise in connection with the 2022 Supplemental Master Supply and Installation Agreement and any or all the matters contemplated under the 2022 Supplemental Master Supply and Installation Agreement.</p>			
3.	<p>THAT</p> <p>(a) the 2022 Supplemental Master Construction Material Trading Agreement (the "2022 Supplemental Master Construction Material Trading Agreement") dated 22 July 2022 entered into between the Company and Mr. Li Wa in relation to the New Annual Caps (a copy of which has been produced to the EGM marked "C" and initialled by the chairman of the EGM for identification purpose) be and is hereby confirmed and approved;</p> <p>(b) the new annual caps for FY2022 and FY2023 under the 2022 Supplemental Master Construction Material Trading Agreement be and are hereby confirmed and approved;</p> <p>(c) the directors of the Company be and are hereby authorised to execute such other documents, do all other acts and things and take such action as they may consider necessary, desirable or expedient to implement and/or give effect to or otherwise in connection with the 2022 Supplemental Master Construction Material Trading Agreement and any or all the matters contemplated under the 2022 Supplemental Master Construction Material Trading Agreement.</p>			

Dated this _____ day of _____ 2022.

Signature^(Note 5): _____

Notes:

1. Full name(s) and address(es) to be inserted in **BLOCK CAPITALS**. The name of all joint registered holders should be stated. A member entitled to attend and vote at the Meeting is entitled to appoint a proxy or more than one proxy (for member holding two or more shares) to attend and, on a poll, vote in his/her stead. A proxy need not be a member of the Company.
2. Please insert the number of shares registered in your name(s) to which the proxy relates. If no number is inserted, this form of proxy will be deemed to relate to all the shares of the Company registered in your name(s).
3. If any proxy other than the chairman of the meeting is preferred, strike out the words "**the chairman of the meeting or**" and insert the name and address of the proxy desired in the space provided. The proxy need not be a member of the Company but must attend the meeting in person to represent you. **ALL ALTERATION MADE TO THIS FORM OF PROXY MUST BE INITIALLED BY THE PERSON WHO SIGNS IT.**
4. **IMPORTANT: IF YOU WISH TO VOTE FOR A RESOLUTION, TICK THE APPROPRIATE BOXES MARKED "FOR". IF YOU WISH TO VOTE AGAINST A RESOLUTION, TICK THE APPROPRIATE BOXES MARKED "AGAINST". IF YOU WISH TO ABSTAIN FROM VOTING, TICK THE APPROPRIATE BOX MARKED "ABSTAIN"**. Failure to do so will entitle your proxy to vote or abstain as he/she thinks fit. Your proxy will also be entitled to vote at his/her discretion on any resolution properly put to the meeting other than those referred to in the notice convening the meeting.
5. This form of proxy must be signed by you or your attorney duly authorised in writing or, in the case of a corporation, must be either executed under its common seal or under the hand of an officer or attorney or other person duly authorised.
6. In the case of joint holders, the vote of the senior who tenders a vote, whether in person or by proxy, will be accepted to the exclusion of vote(s) of the other joint holder(s) and for this purpose seniority will be determined by the order in which the names of the joint holder(s) stand in the Register of Members of the Company in respect of the joint holding.
7. To be valid, this form of proxy, together with any power of attorney or other authority (if any) under which it is signed, or a notarially certified copy thereof must be deposited at the Company's branch share registrar in Hong Kong, Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong not less than 48 hours before the time appointed for the holding of the meeting or any adjournment thereof.
8. Completion and delivery of the form of proxy will not preclude you from attending and voting at the meeting and, in such event, the form of proxy shall be deemed to be revoked.

PERSONAL INFORMATION COLLECTION STATEMENT

Your supply of your and your proxy's (or proxies') name(s) and address(es) is on a voluntary basis for the purpose of processing your request for the appointment of a proxy (or proxies) and your voting instructions for the Meeting of the Company (the "**Purposes**"). We may transfer your and your proxy's (or proxies') name(s) and address(es) to our agent, contractor, or third party service provider who provides administrative, computer and other services to us for use in connection with the Purposes and to such parties who are authorised by law to request the information or are otherwise relevant for the Purposes and need to receive the information. Your and your proxy's (or proxies') name(s) and address(es) will be retained for such period as may be necessary to fulfil the Purposes. Request for access to and/or correction of the relevant personal data can be made in accordance with the provisions of the Personal Data (Privacy) Ordinance and any such request should be in writing by mail to the Company/Computershare Hong Kong Investor Services Limited at the above address.